

Check-list for Applicant

Application Forms should be submitted with the following documents:

- **Certificate of High School**
- **Higher Education** (Certificates, Diploma, Degree) if applicable
- **References:** Any references or letters of recommendations on letterhead from your educational institution and/or employer(s)
- **3 Colored Passport Photos**
- **Copy of Identification** (National ID or Passport)
- **Food Handlers Certificate** (City Hall)
- **Medical Forms:** To be completed when you go for your Food Handlers Certificate (City Hall) or by a “Registered Medical Centre”, signed and stamped.
- **Personal Statement in support of your application** (300 words)
On a separate sheet of paper please provide information on why you want to study at BIHC. You may wish to include reasons for your program choice, your future career plans and any other information which you feel demonstrates your suitability for the course.
- **Confirmation of Health Insurance Coverage** Personal Health Insurance (not NHIF)
- **Completed “Fee Payment Options Form”**
- **Certificate of Good Conduct** Apply online and proceed to CID Headquarters.
- **Confirmation of Application Fee Payment** Kshs.1000.00 (non-refundable)

Personal Interview

To determine an applicant’s interest, qualifications and suitability for their chosen program of enrolment, an interview will be scheduled/ conducted. For those who cannot come personally to the College office, arrangements can be made for the interview to take place via telephone/Skype.

School Fees

Upon acceptance, applicants will be presented with a “Letter of Acceptance” for their chosen program of study. School fees need to be paid as per dates stipulated for the payment option chosen.

Payment of Application and/or School Fees:

- **Mpesa**
Pay Bill No: 303091
Account No: Student’s Name
- **Barclays Bank**
Account No. 2032808436
- **National Bank of Kenya Ltd**
Account Name: Boma International Hospitality College
Account No: 01020077737901